



QUALITY, HEALTH, SAFETY AND ENVIRONMENTAL (QHSE) SPECIALIST

PICO Chemical Corporation, Chicago Heights, Illinois, is an ISO 9001 manufacturer of specialized industrial chemicals and lubricants since 1976.

We are seeking a QHSE Specialist who is experienced in ISO 9001:2015, Quality Assurance, Quality Control, and Environmental, Health, and Safety. The position is based in Chicago Heights, Illinois.

Primary Responsibilities

- Work with Management to collaboratively develop and execute a strategic QHSE vision.
- Promote a proactive safety culture driven through programs, policies, work instructions, training, and continual improvement.
- Perform all quality control lab testing and activities.
- Perform all quality audits, assessments, trainings, root cause analysis, and generate reports related to all QHSE programs, policies, and work instructions, legal and customer requirements.
- Responsible for company-wide health, industrial hygiene, PPE, and risk assessments.
- Responsible for all PICO processes and risk management program for each process.
- Manage, maintain, and update PICO's ISO 9001:2015 Quality Management System & its certification.
- Manage, maintain, & update all related DOT, OSHA, and EPA requirements/standards & certifications.
- Complete EHS Reporting and regulatory compliance documents.
- Prepare and oversee Finished Goods SDS, TDS, and CoA's.
- Oversee all raw material SDS's and translate the regulatory information into PICO's finished goods SDS's utilizing the bridging principle.
- Complete all external and employee position related requests and be knowledgeable on all requirements for USMCA, Harmonized Training System, & importing/exporting of goods.
- Perform other related duties as required.

Qualifications

- B.S. degree in related field.
- 5 years' experience of ISO 9001:2015 and EHS regulations.
- Lab equipment (FTIR, Titration, GC, etc.) 5+ years' experience required.
- 5+ years' experience of EPA requirement and reporting knowledge, OSHA safety programs and DOT HazMat experience required.
- 5+ years' PPE experience in manufacturing (Lab, Plant, Shipping/Receiving/Maintenance/Warehouse).
- Excellent written and verbal communication skills, well-developed problem solving, decision making, and negotiation skills, detail oriented and strong organizational skills required.
- Experience in Microsoft Office (Word, Outlook, Excel), EHS software & ERP software (Chempax VB a plus)
- Sit or stand for up to 8 hours per day.
- Must be able to lift/carry up to 50 pounds when necessary.



PICO Chemical Corporation

Phone 708-757-4910 • Email: info@picochemical.com
www.picochemical.com

The description, statements and recommended use of this product are guidelines and may vary due to minor changes in formulation or manufacture, as to the date of printing. Because the use of this product is beyond the control of PICO Chemical Corporation, we assume no liability for incidental, consequential, or direct damages regardless of cause.

ISO
9001
Certified



General Scope of Position & Benefits

PICO offers all direct full-time employees:

- 8 paid holidays
- 10 PTO days years 1-2, 15 PTO days year 3+
- Medical Insurance
- Employee paid Dental and AFLAC Insurance available
- Simple IRA with 3% company match
- PPE provided
- Tuition reimbursement for job related courses

Hours: Monday through Friday operation, 7:00 a.m. to 4:00 p.m.

Position Location: Chicago Heights, Illinois, a suburb 30 miles directly south of downtown Chicago.

Compensation: \$66,000 per year salary, non-exempt

Website: www.picochemical.com

PICO Chemical Corporation is an at will, equal opportunity employer.

12-23-24



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